



Company: _____

Contact: _____

Date: _____

Domain Information Worksheet

Domain Names

Primary: _____

Alternatives: _____

Web Host

Name of Host: _____

Web Address: _____

Phone Number: _____

Contact Person: _____

FTP Information

Host: _____

Username: _____

Password: _____

Directory: _____

Domain Registrar

(attach whois information)

Name of Registrar: _____

Web Address: _____

Phone Number: _____

User Name: _____

Password: _____

Pin: _____

CC last 4: _____

Programming Information

Primary Language Used: _____

Type of Database Used: _____

DSN Name: _____

Database Type: _____

Database User Name: _____

Database Password: _____

SSL Information

SSL: _____

Username: _____

Password: _____

Email Setup

Username	Password	Alias	Forward To
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Email Setup:

Incoming: _____

Port: _____

Outgoing: _____

Port: _____

SMTP Authenticate? _____

Control Panel

User: _____

Pass: _____

Sitemap: y / n

Google Location: y / n

Content Management System:

Access URL: _____

Username: _____

Password: _____

Search Engine Marketing Information

Website Analytics

Which? _____

User: _____

Pass: _____

Sitemap: y / n

Google Location: y / n

Bing Local: y / n

Mass Emailer

Which? _____

User: _____

Pass: _____

Blog

Admin URL: _____

Username: _____

Password: _____

Social Media

Username

Password

Facebook: _____

Twitter: _____

Pinterest: _____

Google +: _____

LinkedIn: _____

Social Media Tools

HootSuite _____

Twellow _____

Third Party Accounts:

Extra Notes: